

The Ornament Company Order Form

CUSTOMER INFORMATION

Minimum order is 100 pieces, you may combine product types (of the same design AND dimension) to meet order and quantity discount minimums. Indicate color choices (if applicable) in the artwork requirements section.

Bill to:

Ship to:

(No PO Boxes) Address is: Commercial Residential

Contact:

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Phone:

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E-mail:

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Fax:

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PRODUCT INFORMATION

QTY	ITEM	PRICE	EXTENSION
Choose your finish: <input type="checkbox"/> Gold (default) or <input type="checkbox"/> Silver			
	3-D Ornaments - boxed		
	Color Option: up to 4 colors to your design (applies to entire order)	Add .50 each Pce	
	Optional: 7 week RUSH production	\$100.00	
	Optional: 6 week SUPER RUSH production	\$200.00	
1	Development Fee: (1 time fee for all new designs)	\$295.00	\$295.00
Enter Promo code here: _____		Subtotal: _____	
		Less Promo: _____	
		Order Total: _____	
		50% Deposit: _____	

ARTWORK REQUIREMENTS

Indicate your preferred wording and/or dates for your ornament perimeter... 30 characters max is suggested per arc for optimum legibility.
Email your photos/design artwork to: peter@TheOrnamentCompany.com

Top Arc:

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Bottom Arc:

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Notes:

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EASY ORDERING

Online: www.TheOrnamentCompany.com

Phone: Phone: 1-800-908-1152 or 757-585-0729

Fax: 757-561-2661

50% DEPOSIT REQUIRED

We will begin your order once we have received all 3 items (signed order, deposit, artwork). Orders ship via UPS ground, upon our receipt of final payment. Shipping charges and VA tax (if applicable) will appear on your final invoice.

Check enclosed

Credit Card: Visa, MasterCard or Discover

Credit Card # _____

Expiration: _____ Card Code: _____ Billing Zipcode: _____

Optional: Bill this card for the balance due when our shipment is ready.

Signature: _____

Date: _____

US Mail: 315 Archers Mead, Williamsburg, VA 23185

Upon our receipt of all 3 items needed to start your order (order form, deposit & artwork) we will email you an official order confirmation/deposit receipt & estimated ship date.

6/2015